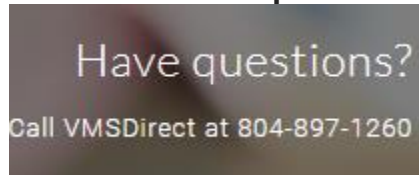




Merchant Enrollment

As mentioned in the training webinar, after you complete the 'Apply Now' link form you must then complete the Merchant Enrollment.

You can complete this by clicking on the Large Versatile logo located at the bottom of the www.reversepos.com web page or at the direct link at <https://www.appsubmit.com/?source=45645.4>. Either way, Make sure it says “VMSDirect” in the top right corner once the page loads. Once you are on residual this is replaced with your own link and your name will appear instead.



Once you have the Merchant Enrollment Application website loaded, you will see fields that will lead to creating a profile for the business you are with. There will be an email field with password fields. The following is very important and must be filled out accordingly:

Email: Their email, the number 1 before the @ symbol. (ex. The Merchant's email is someone@gmail.com, you will type it in as someone1@gmail.com)

Password: All passwords will always be the same and case sensitive. **Password1** You will have to enter it twice. *This way the Activations Specialist can get them logged in quickly during installation and they can change it to whatever they want at that time.*

After this part is completed, Advise Sales Support and we will take it from there. Please call the Sales Support Line at (804) 591-0713 if you need any help completing the first stage of the enrollment.